

Zoom Book Club Guidelines

The Host

1. Rotating the host duty adds interest to the group with different leadership and interviewing styles. Weekly host duties are on a volunteer basis.
2. Come prepared with questions and insights.
3. Establish a way to include everyone. The host can choose what works best for them. Examples are rotating questions around the group or raising hands. Participants will be on mute except when talking, effectively minimizing background noise.
4. It is easy to get sidetracked, especially among friends. The host should bring the conversation back to the book subject politely. Setting aside time at the beginning or the end of the meeting to talk about personal topics proves to be helpful with the discussion and allows the group to bond.

Participants

1. Come prepared with questions and insights.
2. Always be gracious and polite. Respect the opinions of all group members. Responding with interest to the comments of others makes for an exciting and enjoyable discussion and brings new insights about the book to participants.
3. Book Club participants can be late for many reasons. When arriving late please join the group quietly and join the discussion at that point.
4. Enjoy!